

# CITY OF MUSKOGEE

## CITY COUNCIL/FINANCE/PUBLIC WORKS MEETING

### AGENDA ITEM PUBLIC COMMENT SIGN IN SHEET

Complete the following information and submit to the City Clerk 15 Minutes prior to the meeting. When your name is called, proceed to the podium and state your name and address. Please limit your comments to 5 minutes.

**PLEASE PRINT LEGIBLY**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email \_\_\_\_\_

1. Public comments sign in sheet must be completed before speaking.
2. Public comment limited to **5 minutes** per speaker.
3. No speaker may convey his or her time to another speaker.
4. Comments shall be courteous and respectful at all times.
5. No person may use public comment for the purpose of campaign or advertisement.
6. Council will have five minutes to ask for clarifications upon completion of your presentation.
7. Comments must be related to the agenda item.

Agenda item	
Brief Description of Comment	
Action Sought	

Signature Required: \_\_\_\_\_ Date: \_\_\_\_\_

By signing, I acknowledge and will follow the Rules of  
Decorum.