

# City of Muskogee Sign Permit Application

Address of sign location: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cost of Construction: \_\_\_\_\_

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### Type of Sign

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Ground Sign [ ]      Wall Sign [ ]      Roof Sign [ ]

Portable Sign [ ]      Billboard Sign [ ]

Will sign be:    On Premise [ ]      Off Premise [ ]

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### Size of Sign

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Total height from ground to top: \_\_\_\_\_ ft.

Size of display area: \_\_\_\_\_ ft. X \_\_\_\_\_ ft.

Total display area: \_\_\_\_\_ sq. ft.

Lineal footage of property: \_\_\_\_\_ sq. ft.

Single face [ ]

Double face [ ]

Internal lighting [ ]

External lighting [ ]

If there are existing signs on property, please indicate below:

Ground	[ ]	#_____	_____sq. ft.
Wall	[ ]	#_____	_____sq. ft.
Roof	[ ]	#_____	_____sq. ft.
Portable	[ ]	#_____	_____sq. ft.
Billboard	[ ]	#_____	_____sq. ft.

If you are installing a Billboard sign the following information must be completed:

A. What is the distance to the nearest existing sign on the same side of the street: \_\_\_\_\_ ft.

B. What is the distance to the nearest existing sign in a perpendicular line on the opposite side of the street: \_\_\_\_\_ ft.

C. Is there a public park within 150 feet of the proposed sign?  
Yes [ ]                      No [ ]

D. Will the sign be located on a state highway?  
Yes [ ]                      No [ ]

E. Is there a residential district within 150 feet of the proposed sign?  
Yes [ ]                      No [ ]

This application must be completed and returned to the Inspection Services department along with two sets of construction plans and two site plans for proposed sign. The site plan must show: property lines, location of sign to be installed, and the distance from the property lines.